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**Sent:** 1/26/2018 12:26:47 AM  
**To:** Yogi, David [Yogi.David@epa.gov]; Lane, Jackie [Lane.Jackie@epa.gov]  
**CC:** Chesnutt, John [Chesnutt.John@epa.gov]  
**Subject:** Enrique's 12/16 ltr - agency review of public materials in advance  
**Attachments:** Tetra Tech recommendations to Navy EPA 2016-12-14 final.doc

Dear Jackie and David,

Yesterday, the Navy gave us the draft fact sheet at 10:05 am. At around 2 pm, the Navy said the fact sheet is going to press, so it was too late to make comments. I looked up Enrique's letter (attached). Below are relevant excerpts:

Do you want to follow up with the Navy about this process?

**“Recommendation #3: Develop routine site-update materials, maintain a web presence accessible for a lay audience, and provide “in-language” translations and interpretation services (for in-person meetings) as needed.**

As part of this recommendation, it is requested the following process and planning steps also be implemented to: (1) keep regulatory agencies informed; and (2) aid in ensuring consistent messaging.

- Publication material slated for distribution is expected to be reviewed by participating agencies in advance of distribution. Enough review time should be given to participating agencies for the Navy to incorporate changes and recommendations made by participating agencies.
- Community presentations are expected to be reviewed and practiced with participating agencies in advance of delivery to the community. Enough review time should be given to participating agencies for the Navy to incorporate changes and recommendations made by participating agencies.”

“Accepting formal public comment on key documents (*e.g.*, milestone workplans) should also be factored into the Navy's workflow.”